

OFFICIAL EXHIBITOR INFORMATION

Montana Governor's Conference on Tourism & Recreation

April 27-29, 2025 | Delta Colonial Hotel, Helena

Booth Specs:

The Tourism Conference provides each booth with:

Pipe & Drape Booth Structure

One Booth ID Sign

One 6' Skirted Table & 2 Chairs

One 500w/110v electrical source

All booths are located on standard hotel conference center carpet

Booth size: 8' WIDE X 8' DEEP

Booth structure: standard pipe & drape | 8'H back wall and 3'H side dividers.

If you need a 10' display area, please order 2 adjoining booths from the Tourism Conference.

Need additional furnishings or table upgrades? Order on or before April 22

ORDER ON OR BEFORE APRIL 22 — SHOWSITE ORDERING WILL BE LIMITED, AVAILABILITY IS NOT GUARANTEED

Electricity

Each booth is standard with 500watts of 110v power and one single plug outlet in the back of each booth. 500 watts is *usually* sufficient to run laptops, monitors and display lighting.

If you are plugging in more than one device, bring or order a power-strip.

220v is not available.

Exhibitor Schedule

Exhibitor Setup: Sunday, April 27: 3:00 - 8:00 pm (EARLIER SETUP IS NOT AVAILABLE)

Exhibitor Teardown: Tuesday, April 29: 2:15 pm (IMMEDIATELY AFTER THE LUNCHEON)

Materials Handling

Materials Handling Services are not provided by K&J this year. Please contact Delta Colonial Hotel at (406-443-2100) directly to arrange for your booth items to be shipped to the hotel.

Planning Your Booth : Hanging Things

Affixing or attaching any signage, banners, or other materials to the drapes or skirting in your booth through the use of tape, staples, pins (of any type), velcro, paperclips, zip-ties, or similar items of any kind is strictly prohibited. We have provided S-Hooks on each table for your convenience. If you need additional S-hooks, please visit the Show Registration area. Thank you for helping protect our investment.

Order (and Pay) on or before April 22

PRICES LISTED ON THIS FORM ARE DISCOUNT PRICING AND WILL INCREASE 25% ON April 23

2025 Montana Conference on Tourism & Recreation

ORDER FORM / PAYMENT AUTHORIZATION

QTY

Price

Total

Each Booth Includes One 6' Skirted Table, One Booth ID Sign,
One 500w/110 power source, 2 Chairs (self-service from the hotel)

PLEASE PRINT Your Order Information LEGIBLY . All information is required.

UPGRADE	Table to different length	<input type="checkbox"/> 4' <input type="checkbox"/> 8'	\$20.00	
UPGRADE	Table to 42" h Counter	<input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8'	\$25.00	
TABLE & COUNTER UPGRADES INCLUDE BLACK SKIRT				
+ ADD SKIRTED Table		<input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8'	\$47.00	
+ ADD SKIRTED COUNTER		<input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8'	\$52.00	
Choose Skirt Color	<input type="checkbox"/> BLACK <input type="checkbox"/> SILVER <input type="checkbox"/> BLUE <input type="checkbox"/> RED <input type="checkbox"/> GREEN			
K&J DOES NOT RENT SKIRTS OR COVERS A LA CARTE				
+ ADD "Plain-NoSkirt" Table		<input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8'	\$30.00	
+ ADD "Plain-NoSkirt" COUNTER		<input type="checkbox"/> 4' <input type="checkbox"/> 6' <input type="checkbox"/> 8'	\$35.00	
Tall ROUND Bistro Table	42"H x 32" Round/Black Spandex		\$35.00	
Bar-Height TALL Chair	with back and padded seat		\$25.00	
Padded Arm Chair	Standard Height, padded back and seat		\$25.00	
Standard Chair	2 per booth are included /additional self-serve			
Racks	<input type="checkbox"/> Rolling Coat/Garment <input type="checkbox"/> Straight Arm <input type="checkbox"/> Waterfall Arm		\$35.00	
Black Gridwall	_____ 2'w x 6't _____ 2'w x 8't		\$30.00	
Literature Rack - FreeStanding	(6 POCKET)		\$45.00	
Small Wastebasket	(2 Liners) (self-serve trash removal)		\$10.00	
Tabletop Riser	10"x10" Sits on TOP of Table <input type="checkbox"/> 4'L <input type="checkbox"/> 6'L <input type="checkbox"/> 8'L		\$20.00	
Flatscreen TV (Smart/USB/HDMI)	<input type="checkbox"/> 32" @ \$200 <input type="checkbox"/> 40" @ \$250			
Automatically Includes a tall bistro as a "stand"				
Electrical UPGRADE:	_____ +600w @ \$20 _____ +1200w @ \$25 _____ +1800w @ \$30 _____ +3000w @ \$40			
Each Booth Includes 500w. Upgrade if you use non-LED Lighting or pull more than 500 watts				
<input type="checkbox"/> Extension Cord	\$10	<input type="checkbox"/> PowerStrip (not surge)	\$10	

Discount Prices listed. K&J will automatically add 25% to all orders RECEIVED or PAID April 23 or later.

Total
USD

COMPANY NAME

ORDERED BY & PHONE NUMBER

EMAIL

We Email Credit Card Receipts

DISCOUNT DEADLINE: April 22, 2025

Orders received or paid April 23 or later will be charged higher rates
--sorry no extensions--

Payment Due at Time of Order. We do not Invoice.

Phone: 406-442-3238 | Fax: 406-458-3265

Email: stacey@kjconventions.com

FOR BEST SERVICE, ORDER BY EMAIL OR FAX

CREDIT CARD NUMBER

For security, it is K&J company policy that we will NOT call you for credit card number.

EXP: _____ **CVV** _____
MM/YYYY

CARDHOLDER NAME

BILLING ZIP/POSTAL CODE

K&J Email is End-to-End Secure. Orders without check payment or credit card information will not be processed. Order submission acknowledges K&J Order/Cancellation/Refund Policy. Client authorizes K&J to keep the card information securely on file.



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CHECK OUT OUR EQUIPMENT PHOTOS : www.kjconventions.com/catalog